Living Classroom Evaluation Tracking Tool: For Long-Term Care Homes

What is the purpose of this tool?

This tool provides:

- A list of evaluation metrics that may be asked to long-term care homes by the Living Classroom team within required mid-year and year- end narrative reports and evaluation surveys.

How do I use this tool?

- Use this optional tool to track metrics for each PSW cohort your Living Classroom program runs.
- Tracking these metrics as cohorts run may help you when completing required Living Classroom reporting and evaluation surveys. Please note that this tracker does not provide an exhaustive list of all reporting questions that may be asked.
- These metrics may also help you with your own program evaluation. For other Key Performance Indicators (KPI) that may be helpful to track for independent program evaluation, see KPI resource.

Visit **livingclassroom.ca** to explore the Living Classroom partnership model and related resources.

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	Cohort 1	Cohort 2	Cohort 3	Cohort 4	Cohort 5
Starting month of cohort					
Number of positions offered to Living Classroom graduates					
Number of Living Classroom graduates hired					
Which LTC home staff are involved in supporting the Living Classroom students (select all that apply)					
RN/RPN					
PSW Preceptor					
DOC/ADOC					
Student Coordinator					
Clinical Supervisor					
Human Resources					
In what capacity did the staff support the students? (e.g. guest speaker, preceptor, mentor, administration, etc.)					
What are the limitations your staff are experiencing in being able to mentor/support the Living Classroom students (e.g., staffing, hours, etc.)?					
How many other students (e.g., nursing students, non-Living Classroom PSW students, etc.) did your staff mentor/support from other clinical placements?					
Number of unfilled PSW positions within the last 3 months					
What is the average PSW staff turnover (%) at your home?					
What strategies does your home use to retain PSW staff?					

LIVING CLASSROOM

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